



State of New Jersey

DEPARTMENT OF EDUCATION

PO Box 500

TRENTON, NJ 08625-0500

JON S. CORZINE
Governor

LUCILLE E. DAVY
Commissioner

May 18, 2007

TO: Chief School Administrators
Charter School Lead Persons

FROM: Jay Doolan, Ed.D.
Assistant Commissioner
Division of Educational Standards and Programs

SUBJECT: **FY 09 Evening School for Foreign-Born Residents: Letter of Intent**

This memorandum provides information regarding matching state aid to local educational agencies (LEAs) and charter schools for the maintenance of Evening Schools for Foreign-Born Residents. Programs funded under this grant must use the funds to support projects that provide limited English proficient adults with the following: 1) English language instruction in the areas of listening, speaking, reading and writing to function effectively in an English-speaking environment, and 2) an educational program that emphasizes contextualized instruction on the rights and responsibilities of citizenship, naturalization procedures, civic participation, and U.S. history and government to help students acquire the skills and knowledge necessary to become active and informed parents, workers and community members.

The New Jersey Department of Education annually distributes matching state aid to LEAs under N.J.S.A. 18A: 49-3 and N.J.A.C. 6:30-2 et seq. to promote educational opportunities for limited English proficient adults who lack the English language skills requisite to effective citizenship and productive employment. Approximately \$211,000 will be available for statewide distribution for FY 09.

State aid will not exceed \$5,000 per applicant and requires an equal match of local funds. For example, if an LEA/charter school provides \$4,500 in local funds, the request for state aid may not exceed \$4,500. If the amount of aid requested by LEAs/charter schools throughout the state exceeds the total amount of funds available for distribution, the Department of Education will prorate final allocations.

To apply for state aid for this program, please mail or hand-deliver the attached **Letter of Intent** no later than **January 11, 2008**. **Letters of Intent** that are not received by January 11, 2008 will not be considered. The Department of Education will forward an **Application** and an **Allocation Notice** to each LEA/charter school that has submitted a properly completed **Letter of Intent** by the due date. **Letters of Intent** submitted by **FAX** will not be accepted.

The **Letter of Intent** should be mailed to: Robert M. Berezny, Acting Manager
Bureau of Adult Education and Family Literacy
New Jersey Department of Education
River View Executive Plaza, Building 100
P.O. Box 500
Trenton, NJ 08625-0500

Inquiries regarding the above should be directed to Robert M. Berezny at (609) 984-2420 or Larry Breeden at (609) 341-3071.

JD/RH/RB

Attachment

c. Members, State Board of Education

Lucille E. Davy, Commissioner

Senior Staff

Anne Corwell

Kathryn Forsyth

Rochelle Hendricks

Diane Shoener

Robert M. Berezny

Larry Breeden

County Superintendent

Garden State Coalition of Schools

LEE Group

**EVENING SCHOOL FOR FOREIGN-BORN RESIDENTS
LETTER OF INTENT
2008-2009 SCHOOL YEAR**

Project Period: September 1, 2008 – June 30, 2009

Due Date: January 11, 2008

County: _____ **LEA/Charter School County/District Code:** _____

School District/Charter School: _____

Superintendent/Chief School Administrator		Contact Person	
Address:		Address:	
Telephone #	Fax #	Telephone #	Fax #
E-mail Address:		E-mail Address:	

This local education agency/charter school intends to apply for funds for the 2008-2009 program year to maintain an Evening School for the Foreign-Born Residents Program. I assure that this district/charter school will provide an equal match of local funds.

Projected number of participants to be served	
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Amount of funding requested _____

Amount of local match _____

School Business Administrator (Print)

School Business Administrator (Signature)

Telephone Number	Fax Number	E-mail Address

Chief School Administrator/Charter School Lead Person (Print)

Chief School Administrator/Charter School Lead Person (Signature)

Date: _____

Return to: **Robert M. Berezny, Acting Manager**
Bureau of Adult Education and Family Literacy
New Jersey State Department of Education
PO Box 500
Trenton, New Jersey 08625-0500